



To: **The Alternative Dispute Resolution Institute of Alberta (ADRIA)**
Attn: Paul Conway, Executive Director

From: **Curtis Woollard, Director, Ministry of Service Alberta**

Re: Delegation of Authority for Adjudication under the *Prompt Payment and Construction Lien Act*.

Whereas:

- The *Prompt Payment and Construction Lien Act* (PPCLA) was passed by the Government of Alberta and came into force on August 29th, 2022; and
- The PPCLA establishes procedures and rights to allow for the adjudication of payment disputes for matters that are within the mandate of the PPCLA; and
- The PPCLA establishes the ability of the Minister of Service Alberta to designate a Nominating Authority as defined under the Act to train, accredit and appoint adjudicators to adjudicate disputes; and
- The Minister of Service Alberta has issued a Pre-Qualification Request (PQR) as "PQR SA-2022-NAPQR" which was posted on the Alberta purchasing connection; and
- The ARCANA (AB) partnership, lead locally by ADRIA, has submitted a response to the PQR, which, upon being evaluated by officials with the Ministry, has been accepted as complete by Service Alberta under cover of letter dated February 24th, 2023; and
- In the interim period between the coming into force of the PPCLA and the signing of a final Master Agreement with ARCANA (AB) as Nominating Authority, it is necessary to appoint an interim authority to adjudicate disputes within the jurisdiction of the PPCLA.

Therefore:

- Pursuant to the authority under the PPCLA and for the purpose of providing adjudication for any qualified disputes under the PPCLA, ARCANA (AB) is appointed as an interim Nominating Authority.
- The rules, procedures and force of the adjudication shall be as established under the authority contained within this interim grant, the PPCLA and the terms and conditions specified in the response to "PQR SA-2022-NAPQR" as submitted by ADRIA as the Alberta based proponent for the ARCANA (AB) partnership and accepted by the Government of Alberta.

- This authority shall cease upon the formal establishment of ARCANA (AB) as permanent Nominating Authority.

Signed in the City of Edmonton
This 7th day of March, 2023

A handwritten signature in blue ink, appearing to read "C. Woollard".

Curtis Woollard,
Director
Ministry of Service Alberta